



\_\_\_\_\_ COUNTY CLERK  
CERTIFICATE OF DELINQUENCY  
SALE REGISTRATION

**NOTE:** THIS REGISTRATION FORM ALONG WITH ALL LISTS, REGISTRATION FEES AND DEPOSITS MUST BE SUBMITTED TO THE COUNTY CLERK'S OFFICE AT LEAST 10 CALENDAR DAYS PRIOR TO THE TAX SALE.

1. Name:
2. Street Address:
3. Mailing Address (If different from street address):
4. Telephone Number:
5. Include a copy of your state Certificate of Registration form (if applicable):
6. If you have purchased a certificate of delinquency in a prior year and you intend to purchase the current year's certificate of delinquency on the same property, please submit a list labeled "Priority Certificates of Delinquency." This list needs to include the following information:
  1. Current year's tax bill number;
  2. Taxpayer name;
  3. Amount due on current certificate of delinquency;
  4. Tax bill number and tax year of the prior year certificate of delinquency you already hold;
  5. Book and page number where the prior year certificate of delinquency you already hold is recorded;
  6. County account/parcel number (if applicable); and
  7. A copy of the prior year certificate of delinquency.
7. Please submit a separate list of the current year certificates of delinquency—for which no prior year claim exists—you would like to purchase at the tax sale. For each certificate of delinquency the following information needs to be provided:
  1. Tax bill number;
  2. Taxpayer name;
  3. Amount due on the certificate of delinquency;
  4. The total due for all certificates of delinquency.
8. Deposit. Calculate your required deposit:

Total amount due on all priority certificates listed in Item 6 \$ \_\_\_\_\_

plus

\_\_\_\_\_ % of amount due on all current certificates listed in Item 7 \$ \_\_\_\_\_

Total Deposit \$ \_\_\_\_\_

Acceptable forms of payment include:

9. Registration fee: Total number of certificates listed in Item 6 times \$5.00 plus the number of certificates listed in Item 7 times \$10.00. The maximum registration fee is \$250.00. Please include a separate payment for this amount with your registration.
10. Please read and confirm the following sworn statement. Be advised that filing a false sworn statement with the intent to mislead a County Clerk is a violation of KRS 523.030 and is a Class A Misdemeanor.

*I hereby certify that I am not participating in this sale in conjunction with any related person or related entity to obtain any advantage over other potential purchasers at the sale.*

\_\_\_\_\_  
Authorized Signature for Third Party Purchaser

Commonwealth of Kentucky  
County of \_\_\_\_\_

Subscribed, sworn to and acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_  
by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State at Large

My Commission Expires: \_\_\_\_\_

# Bullitt County Clerk's Office

Kevin Mooney, Bullitt County Clerk

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## Delinquent Tax Sale Registration Form

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Name of Third Party Purchaser (as it will appear on certificate)

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Street Address (as it will appear on certificate)

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City, State and ZIP

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Telephone Number (to call for payoffs)

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Contact Email Address

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Website to obtain payoffs

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### Third Party Purchasers with Priority

*Please include the following on your "**Purchase Intent List-Prior Year Certificate of Delinquency**" with this registration form to purchase bills that you have established priority due to a previous lien.*

- 2021 Tax Bill Number (in numerical order)
- Parcel ID
- Tax Year
- Property Address
- Current Amount due for 2021
- Total of all certificates including the \$30.00 fee for the assignment and recording of the Lis Pendens for each bill
- (Unreleased) Prior Year Certificate Bill Number
- Certified Check for full amount of bills included on the list
- Registration fee \$\_\_\_\_\_. (\$5.00 per bill up to \$250.00) Priority Sale

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Third Party Purchasers without Priority (Tax Sale Process)

*Please include the following on your “Purchase Intent List” with this registration form to participate in the sale. Please put your bills in preferential bill number order.*

- 2021 Tax Bill Number (in preferential order)
- Parcel ID
- Tax Year
- Property Address
- Current Amount due for 2021 based on sale date
- Total of all certificates including the \$30.00 fee for the assignment and recording of the Lis Pendens for each bill
- 25% deposit of list value is required when list is submitted with balance due at completion of sale
- Registration fee \$\_\_\_\_\_. (\$10.00 per bill up to \$250.00) Priority Sale

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Calculated total of all bills including Recording Fee is \$\_\_\_\_\_

Calculated 25% including fees being submitted \$\_\_\_\_\_

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*Please include the following with this document:*

- “Purchase Intent Lists” (applicable list)
- Department of Revenue Registration Certificate
- All applicable fees paid by certified check

**The Bullitt County Clerk’s Office will refund any overages by check within 7 business days of sale.**

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\_\_\_\_\_  
Print Name (Third Party Purchaser Rep.)

\_\_\_\_\_  
Signature of Third Party Purchaser Rep.

\_\_\_\_\_  
Date